

**APPLICATION FOR APPROVAL OF WORKSHOP, CONFERENCE,
SEMINAR, ETC.**

DIRECTIONS: This form serves as evidence of approval for a conference, workshop, or other professional development training activity to be accepted as content-specific Professional Development (Column 5 of Oklahoma's High Objective Uniform State Standard of Evaluation [HOUSSE] Check sheet for Demonstrating Subject Competency). Participant must complete the information identified below. Both parties must sign the form where indicated.

TITLE OF ACTIVITY:
DESCRIPTION/NATURE OF THE ACTIVITY: (Include content area addressed.)
TRAINING WAS PROVIDED BY: (Name of presenter or resource provider)
LOCATION:
DURATION:

REFLECTION STATEMENT: (Use this space to summarize this activity and what you learned. Indicate how this activity will improve teaching this content area. Additional pages may be attached if necessary.)

Print or Type Name of
Participant

Signature of Participant

Print or Type Name of
Approving Administrator

Signature of Approving
Administrator

Number of Hours

Date Approved